



BANDOS  
MALDIVES

# Conference Facilities



Leading Meeting & Conference Resort

[BANDOSMALDIVES.COM](http://BANDOSMALDIVES.COM)

# FACILITIES & EQUIPMENTS

		ORCHID HALL	UNIMAA	KUDHIMA	FUNAMAA
PRICE (US\$)	Per Day	US\$ 1500 ++	US\$ 450 ++	US\$ 300 ++	US\$ 300 ++
	Half Day	US\$ 900 ++	US\$ 300 ++	US\$ 200 ++	US\$ 200 ++
	SOUND	FREE	US\$ 100	US\$ 100	US\$ 100
AREA		310 m2	62 m2	44 m2	44 m2

## SEATING NUMBERS

Banquet	128 Seats	18 Seats	12 Seats	12 Seats
Board Room	32 Seats	21 Seats	13 Seats	13 Seats
Class Room	112 Seats	25 Seats	13 Seats	13 Seats
Theater	286 Seats	70 Seats	40 Seats	40 Seats
Conference	60 Seats	24 Seats	16 Seats	16 Seats

## INCLUDES

Conference System	yes	no	no	no
Projectors	2	1	por table	por table
Projection Screen	2	1	1	1
VCR	1	on request	on request	on request
White Board	2	1	1	1
Flip Chart	1	1	1	1
Collar Microphone	1	1	1	1
Setup	yes	yes	yes	yes
Decoration	yes	yes	yes	yes

## SECRETARIAT ROOM

IDD Telephone*	yes	no	no	no
Photo Copier	yes	no	no	no
Fax Machine	yes	no	no	no
Computer & Printer	yes	no	no	no

## VISUAL EQUIPMENT

- 2 Video Projector (BenQ)
- 2 Video Projector (panasonic)
- 1 Wireless A/V sender and Audio Wireless system
- 3 DVD 5.1 home theater Systems (Philips)
- 2 Projection screeds (8' x 6' fixed)
- 1 Wireless A/V sender and Audio Wireless system

## AUDIO EQUIPMENT

- 3 Audio Mixers (yamaha Mg82cx), 1 Audio Mixer (Yamaha 166cx) & 1 Audio Mixer 8Ch (TASCAM)
- 1 Amplifier (Phonic MAR 2 ), 2 Distribution Amplifier (FX), 1 Phantom power Amplifier

## OTHER EQUIPMENT

- 340 Chairs
- 12 Arm chairs
- 2 White boards (different sizes)
- 1 Podium (with microphone and light)
- 4 Flip Charts

## SECRETARIAT ROOM

- IDD Telephone, Fax, Scanner, Printer & Private Washroom

## Orchid Lounge (VVIP LOUNGE)

- TV, IDD Telephone & Private Washroom

# ADDITIONAL SERVICES FOR CONFERENCES / MEETINGS

## TRANSFERS

**Orchid 40** [75 pax seating capacity] US\$ 900+ 10% Service Charge + 16% GST per one way

**Speed boat** [18 pax seating capacity] US\$ 220 + 10% Service Charge + 16% GST per boat per way

*Please note that boats will be provided subject to availability and should therefore be confirmed in advance*

## FOOD & BEVERAGE DURING CONFERENCE

**AM & PM Tea/Coffee Break** US\$10 +10% Service Charge+16% GST per person

**VIP Tea/Coffee Break** US\$15 +10% Service Charge+16% GST per person

**Tea/Coffee During Conference:** Tea Pot- US\$12+ 10% service charge + 16% GST per pot  
Coffee Pot - US\$15+ 10% service charge + 16% GST per pot

**Water bottle during the conference:** US\$2+ 10% Service Charge + 16% GST per person  
500ml Bandos Still Water

Breaks will be held outside the conference room, a selection of snacks, tea, coffee and Bandos Still Water will be served.

## MEALS AT GALLERY RESTAURANT (BUFFET)

**Breakfast** US\$17.24 + 10% Service Charge + 16% GST per person

**Lunch** US\$25.08 + 10% Service Charge + 16% GST per person

**Dinner** US\$29 + 10% Service Charge + 16% GST per person

**Bottle of water & soft drink during each meal** US\$6+ 10% Service Charge + 16% GST per person  
500ml Bandos Still Water

### Gallery Restaurant Meal Times

**Breakfast**  
0700hrs – 0945hrs

**Lunch**  
1230hrs – 1400hrs

**Dinner**  
1900hrs – 2100hrs

**Friday Lunch**  
1300hrs – 1430hrs

## CANCELLATION

Please confirm the reservation not later than 40 days prior to the conference/meeting.

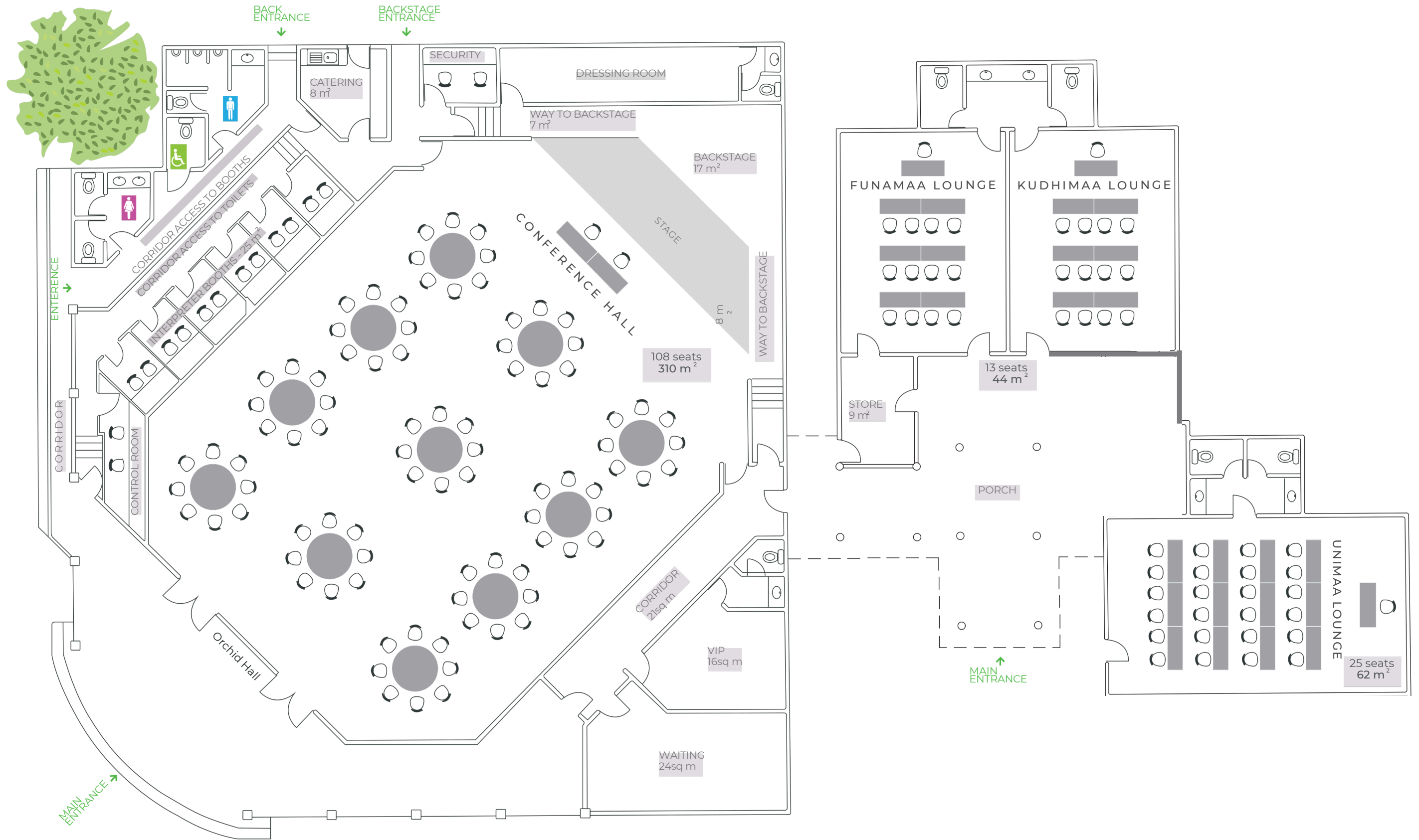
Once the facilities are confirmed, the following cancellation policy will be in effect.

1. The resort has the right to charge a cancellation fee of 30% of the room rate excluding Government tax (if hotel rooms are booked) if notified in writing of the cancellation within 30 to 15 days.
2. The resort has the right to charge a cancellation fee of 50% of the room rate excluding Government tax (if hotel rooms are booked) if notified in writing of the cancellation within 15 to 05 days.
3. The resort has the right to charge a cancellation fee of 100% of the room rate excluding Government tax (if hotel rooms are booked) for the whole period of reservation for less than 5 days or no shows

## PAYMENT CONDITIONS

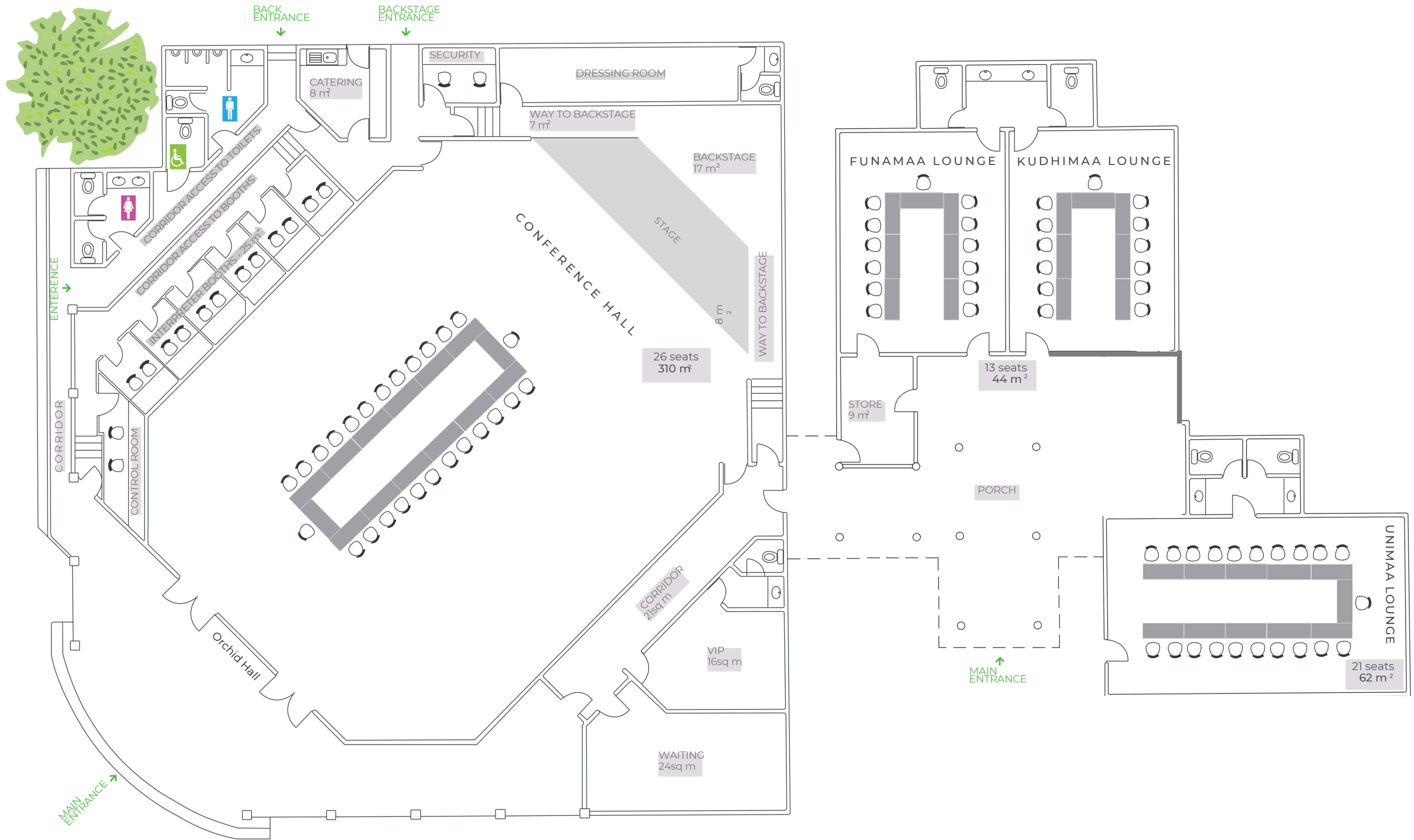
We would require 50% of payment for meeting room 2 – 3 weeks prior to arrival. The remaining 50% and all the other expenses should be settled within one week after the conference.

# BANQUET SEATING



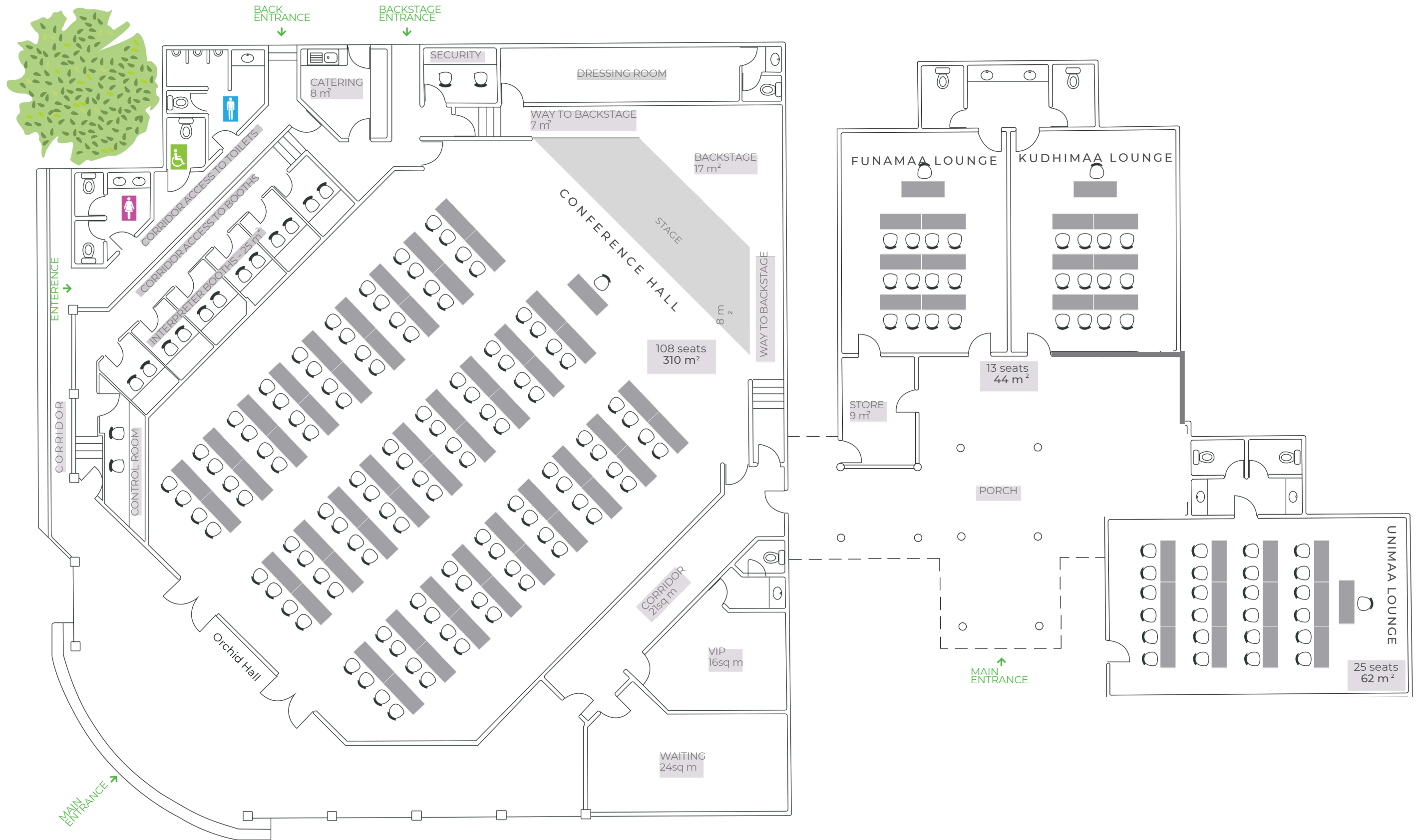
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# BOARDROOM SEATING



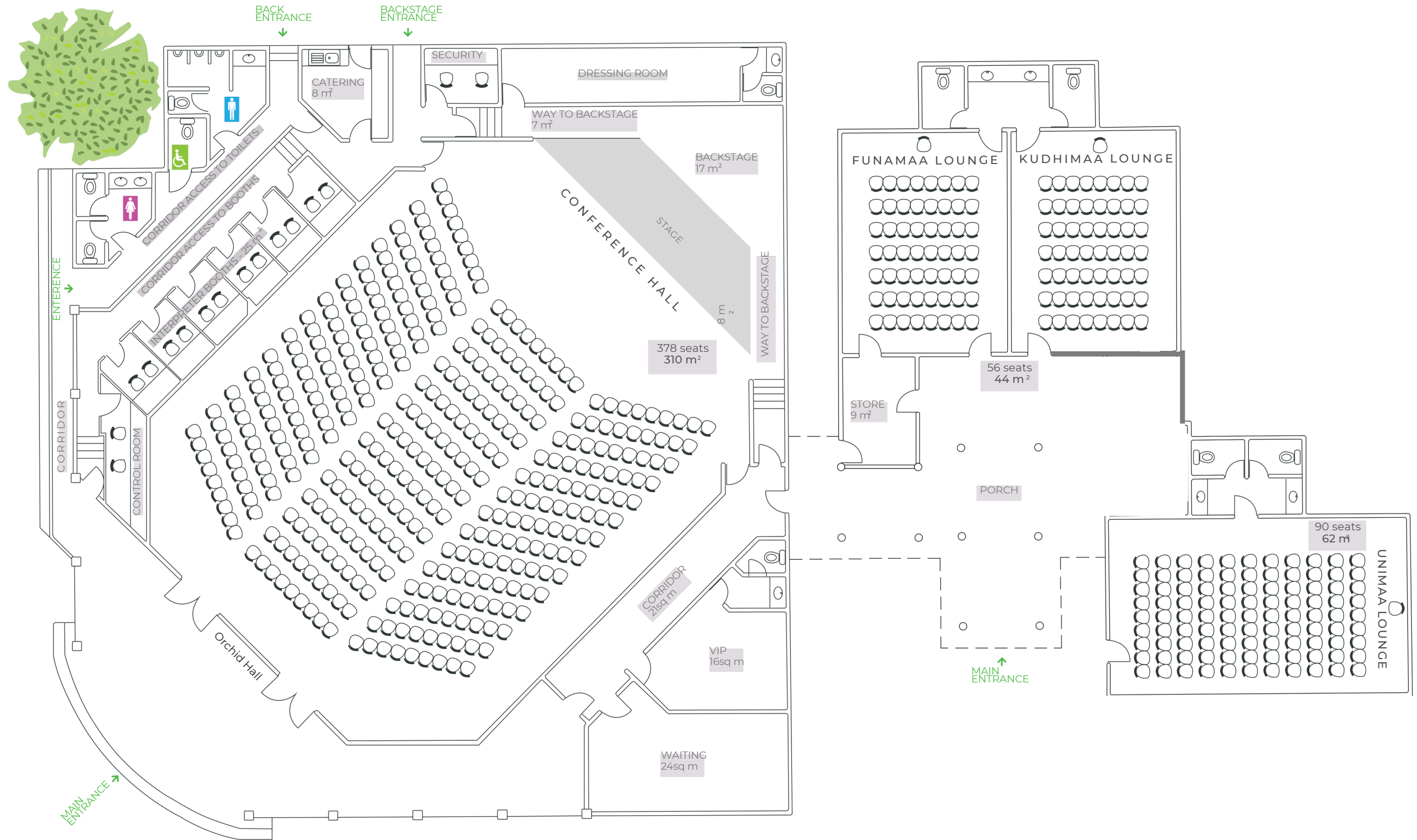
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# CLASSROOM SEATING



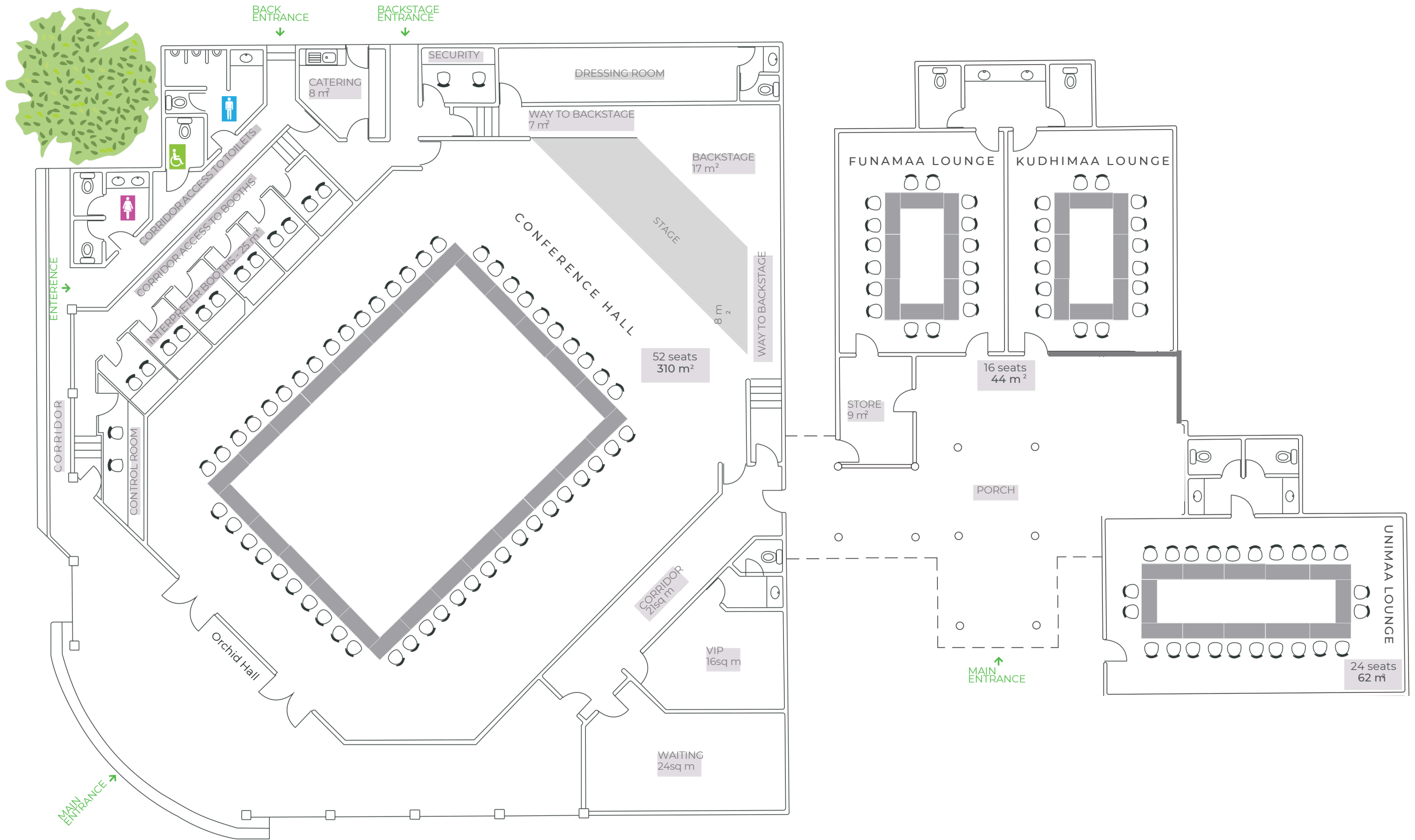
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# THEATRE SEATING



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# CONFERENCE SEATING



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**FOR BOOKINGS & MORE INFO**  
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MALDIVES

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